

Final Agenda: November HCIM Committee Meeting

Friday, November 9, 2018, 1:00 PM - 2:30 PM, HBK 4115

1. (1:00) Adoption of [October Meeting Minutes](#)
2. (1:05) [Informational] Quick Program Updates - Carol
3. (1:10) [For action - Approve course review process] *At the October meeting, we discussed conducting course reviews in light of established [graduate learning outcomes](#) (last updated in 2015) & [emerging program objectives](#) (draft - Fall 2018) and finalizing the [review process](#) at the November meeting.*
4. (1:20) [For discussion - subcommittee reports] *This past month's task was to identify data sources, begin data collection, and prepare preliminary recommendations toward completion of a final report in December. Discussion will focus on the preliminary findings and recommendations.*
 - a. INST 717: Internship course review - Niklas ([report](#))
 - b. INST 630: Programming course review - Joel ([spreadsheet](#) of RQs and data sources + [Q&As](#))
 - c. Improving electives - Eun Kyoung ([report](#))

Note: Additional data sources: [2017-18 Student Survey responses](#) and [summary](#)

5. (1:45) [For action - establish application review process for incoming 2019 cohort] (see [Draft document on revised procedures for reviewing apps](#))
6. (2:25) Recap action items & adjourn

Next Meeting: Friday, December 14, from 1:00 to 2:30 p.m. in Hornbake 4115